

**SPECIAL MEETING OF THE
OKLAHOMA WORKERS’ COMPENSATION COMMISSION**

Thursday, April 28, 2022
10:30 a.m.
Commission Chambers, 1st Floor
1915 N. Stiles Ave.
Oklahoma City, Oklahoma
www.wcc.ok.gov

AGENDA

CALL TO ORDER..... Chairman Russell

ROLL CALL Chairman Russell

Open Meeting Act Statement

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND VOTE TO APPROVE, DISAPPROVE, OR TAKE ANY OTHER ACTION CONSISTENT WITH COMMISSION AUTHORITY.

1. Discussion and Possible Action on Minutes

- a. The drafted minutes of the March 24, 2022, Public Hearing of the Commission will be considered for approval.
- b. The drafted minutes of the March 24, 2022, Regular Meeting of the Commission will be considered for approval.
- c. The drafted minutes of the March 30, 2022, Special Meeting of the Commission will be considered for approval.

2. Discussion and Approval of Independent Medical Examiners for the Commission

Title 85A O.S. § 112 requires the Workers’ Compensation Commission to create, maintain, and review a list of licensed physicians who shall serve as independent medical examiners (“IME”). The Commission shall, to the best of its ability, include the most experienced and competent physicians in the specific fields of expertise utilized most often in the treatment of injured employees. The period of qualification for physicians shall be two (2) years.

The Commission will consider approving the list of physicians presented at the meeting that have been vetted by the Executive Director and recommended to have the applications approved.

3. **Request to Fully Release the Security Deposit for Hudiburg Auto Group, Former Own Risk Permit #17922**

Hudiburg Auto Group (“the Company”), former own risk permit #17922, was a self-insured employer in the Own Risk program until April 1, 2020. The Company has petitioned the Commission to fully release the Company’s security deposit on file. The Commission currently holds a \$100,000 Letter of Credit, issued by FNB Community Bank, as security deposit.

All claims have been closed out and they all have passed the statute of limitations for reopening. The Company has complied with Commission Rule 810:25-9-19.

Possible Action:

Possible action may include, but not limited to: continuing the matter; reducing the security deposit of Hudiburg Auto Group; or not reducing the security deposit of Hudiburg Auto Group, a former own risk employer.

4. **Discussion and Possible Action of Consent Agenda Items for the Issuance of Fiscal Year 2023 Requisitions**

The following items, which concern the yearly routine issuance of requisitions will be approved by one vote unless any commissioner desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and possible action to include: a vote to take no action, approve, approve with modifications, disapprove, or continue the items.

ITEM	AMOUNT	DEPARTMENT	PROCUREMENT AUTH.	P. O. TERM	DESCRIPTION
OBJECTSTREAM - CASE OK	\$ 969,000.00	IT	RFP - AMENDMENT 4	7/1/2022 - 6/30/2023	DESIGN, BUILD & IMPLEMENTATION, PER PROJECT SCHEDULE
OMES/RISK MANAGEMENT CONSULTING	\$ 250,000.00	GENERAL OPS	ANNUAL SOW	7/1/2022 - 6/30/2023	COMPREHENSIVE RISK MGT & INSURANCE CONSULTING
OBJECTSTREAM - CASE OK	\$ 214,016.00	IT	CONTRACT	5/1/2022 - 6/30/2023	SUPPORT AND MAINTENANCE
APPLIED COMUTER SYSTEMS, INC	\$ 91,851.60	GENERAL OPS	SOLE SOURCE - YEARLY	7/1/2022 - 6/30/2023	IT MAINTENANCE - WCIS
OMES/ISD	\$ 77,461.64	IT	ANNUAL SOW	7/1/2022 - 6/30/2023	IT SERVICES (EST)
COMMISSIONERS OF LAND OFFICE	\$ 74,353.92	GENERAL OPS	1ST OF 10-YR LEASE	11/1/2022-10/31/2023	201 BLDG/TULSA LEASE (INCL. SECURITY)
INSURANCE SERVICES OFFICE (ISO)	\$ 70,227.00	GENERAL OPS	SOLE SOURCE - YEARLY	5/28/2022 - 5/27/2023	IT MAINTENANCE - EDI SOFTWARE/NCCI (STATUTORY).
LOWERY & ASSOCIATES	\$ 61,000.00	GENERAL OPS	RFP 7/1/2020 - 6/30/2025	7/1/2022 - 6/30/2023	COURT REPORTING SERVICES
AUTHORITY ORDER - PCARD	\$ 60,000.00	GENERAL OPS	STATE PCARD	7/1/2022 - 6/30/2023	PRODUCT AND SERVICES PRUCHASED ON STATE PCARD
US POSTAL SERVICE	\$ 55,000.00	GENERAL OPS	STATE CONTRACT	7/1/2022 - 6/30/2023	OKC & TULSA
STANDLEY	\$ 30,087.00	GENERAL OPS	STATE CONTRACT	7/1/2022 - 6/30/2023	10 COPIERS (INCL. LEASE, EXCESS COPIES, TONER & MAINTe.)
OMES/ABS SHARED SERVICES	\$ 24,600.00	GENERAL OPS	ANNUAL SOW	7/1/2022 - 6/30/2023	FINANCIAL DEPOSIT AND VOUCHERING SERVICES
OMES/HR	\$ 23,184.00	GENERAL OPS	ANNUAL SOW	7/1/2022 - 6/30/2023	PAYROLL SERVICES
BANK OF AMERICA	\$ 20,750.00	GENERAL OPS	STATE CONTRACT	7/1/2022 - 6/30/2023	CREDIT CARD - BANK SERVICE FEES
OMES/RISK	\$ 21,099.78	GENERAL OPS	ANNUAL SOW	7/1/2022 - 6/30/2023	WC, TORT, PROPERTY, VEHICLE & D&O/ELL INSUR. PREMIUMS
THOMSON- RUETERS	\$ 19,314.00	IT	SW1046A	7/1/2022 - 6/30/2023	WEST LAW & CLEAR SUBSCRIPTIONS
AUTHORITY ORDER - PCARD IT	\$ 15,000.00	IT	STATE PCARD	7/1/2022 - 6/30/2023	IT PURCHASES
OMES/ISD - PROJECT MANAGER	\$ 12,000.00	IT	ANNUAL SOW	7/1/2022 - 6/30/2023	CASE OK
SOUTHWEST SOLUTIONS - FILE FOLDERS	\$ 11,500.00	GENERAL OPS	APPROVE RFP & RESULTING P.O.	7/1/2022 - 6/30/2023	WC CASE FILE FOLDERS
MAIL RUN	\$ 10,500.00	GENERAL OPS	≤\$20,000 w/ 3 QUOTES	7/1/2022 - 6/30/2023	COURIER SERVICES - OKC/TULSA (INCL. FUEL SURCHARGE)

5. **Discussion and Possible Action to Approve Workers' Compensation Commission's Copier Charge Form and Set the Effective Date**

Title 85A O.S. § 22(A)(2)(a) provides: “[t]he Commission shall vote on any substantive change to any form and the effective date of such substantive change.”

6. **Discussion and Possible Action to Approve Proposed Amendments to the Workers' Compensation Commission Consolidated Records Disposition Schedule to Present to the Archives and Records Commission for Approval**

ADJOURNMENT.....Chairman Russell